



ASHLING HOTEL DUBLIN

CONFERENCES & MEETINGS BROCHURE

"Lets Talk Business"



Meeting Room Prices

Meeting Room Name	Full Day Cost	Half Day Cost
Anna Livia Suite	€ 575.00	€470.00
Grattan Suite	€ 690.00	€ 520.00
Kingsbridge Suite	€735.00	€ 525.00
Montpelier Suite	€735.00	€ 525.00
Heuston Suite	€735.00	€ 525.00
Phoenix Suite	€995.00	€680.00
Liffey Suite	€1,570.00	€ 995.00
O'Moore Suite	€ 450.00	€350.00
Kilmainham Suite	€ 735.00	€ 525.00
O'Donovan Suite	€575.00	€470.00
James Joyce Suite	€690.00	€520.00
Beckett Suite	€690.00	€520.00
Collins Suite	€735.00	€ 525.00



Meeting Room Capacities

Suite	Boardroom	Theatre	Classroom	Cabaret	U-shape	Interview	Chairs in a circle	Reception	Banquet
Anna Livia Suite	18	30	18	16	16	8	20	30	20
Grattan Suite	22	40	20	24	18	20	25	40	30
Heuston Suite	10	-	-	-	-	-	-	-	-
Kilmainham Suite	40	80	45	40	35	20	40	80	50
Kingsbridge Suite	10	-	-	-	-	-	-	-	-
Liffey Suite	50	170	100	104	45	50	50	170	130
Montpelier Suite	32	50	24	32	25	25	20	50	40
O'Moore Suite	10	12	9	8	-	6	14	-	10
Phoenix Suite	30	120	45	64	35	20	40	120	80
Beckett Suite	22	40	20	24	18	20	25	40	30
James Joyce Suite	22	40	20	24	18	20	25	40	30
Collins Suite	12	-	-	-	-	-	-	-	-
O'Donovan Suite	10	-	-	-	-	-	-	-	-

ASHLING HOTEL DUBLIN MEETINGS & EVENTS



AUDIO VISUAL EQUIPMENT INCLUDED IN ROOM HIRE COSTS

- Panasonic Data Projectors or Hybrid Panasonic Televisions
- Projector Screen 7ft
- Podium Mic
- Roving Mic
- Top Table Mic
- Lan & Wi-Fi Connection
- Hybrid Panasonic Televisions
- HDMI/VGA Laptop Connections
- Sound Cable
- Podium
- Extension Leads
- Air Condition
- 1 Flipchart with markers
- Writing Equipment
- Filtered water & Sweets

Please note that not all of the above AV equipment is available in the meeting rooms. You will be advised at the time of booking what is included in your chosen meeting room.

ASHLING HOTEL DUBLIN MEETINGS & EVENTS



MEETINGS AND EVENTS REFRESHMENT OPTIONS

- Tea / coffee @ €4.20 pp
- Tea / coffee and biscuits @ €5.95 pp
- Tea / coffee scones with preserve and fresh cream @ €8.40 pp
- Tea / coffee and selection of min Danish (apple turnover, pain au chocolate, cinnamon swirls) @ €8.40 pp
- Tea / coffee and mini muffins (blueberry, triple chocolate, apple & caramel) @ €8.40 pp

MEETINGS AND EVENTS LUNCH OPTIONS

- Main course with tea or coffee @ €23.95 pp (served in Chesterfield Restaurant)
- Two course lunch option - Main course & dessert with tea or coffee @ €30.00 pp (served in Chesterfield Restaurant)
- Premium sandwich selection with tea or coffee @ €16.95 pp (add soup for €5.00 pp) (70 people max, served to the meeting rooms)
- 3 option of finger food or canapes with selection of sandwiches from €23.95 per person
- 4 option of finger food or canapes with selection of sandwiches from €26.95 per person

*All prices are inclusive of 13.5% current VAT rate which is subject to change

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FINAL NUMBERS

* Please be aware that final numbers for meetings are required 3 working days prior (72 hours) before the event. Any times after this time, charges will be implemented

TERMS AND CONDITIONS

- Credit/ debit card is required to confirm the booking.
- Prepayment for full meeting required
- 80% payment required for catering
- Final payment required 7 working days prior to the event date
- Should you have an account with the hotel, the purchase order must be provided 3 days prior to the meeting.
- During peak months, minimum numbers apply for larger meeting rooms. Meetings and conferences team will advise on T&Cs.

CANCELLATIONS

- Less than 60 days prior to the event = 50% of room hire will be charged as a cancellation fee
- Less than 30 days prior to the event = 100% of room hire will be charged as a cancellation fee
- Less than 7 days prior to the event = 100% of room hire, food and beverage will be charged as a cancellation fee

CAR PARKING

- Please note there are a limited number of car parking spaces in the Ashling hotel
- The rate for parking is €4.00 per hour, with a maximum charge of €23.00 per day and the hotel cannot reserve any spaces.
- The Ashling Hotel car part is based on a first come first served basis